



SUBJECT: VIOLATION OF PTI No. 24-05C/FGFIBERGLASS, SPECIAL
CONDITION 3.3
FROM: CHAD TOLLES VP OF SALES AND MARKETING TRI-CLOR INC
TO: ENVIRONMENT GREAT LAKES & ENERGY/AIR QUALITY DIVISION
DATE: APRIL 25TH 2022

TO WHOM IT MAY CONCERN

The following is Tri-Clor's written response to the above violation to outline our corrective actions to become compliant and avoid violation in the future. We will use the violation notice's guidelines for inclusion to generate our response.

DATES VIOLATION OCCURRED: Our best estimate is early January 2022 to week of February 28th 2022 based on our determination of the reason for the cause of the violation.

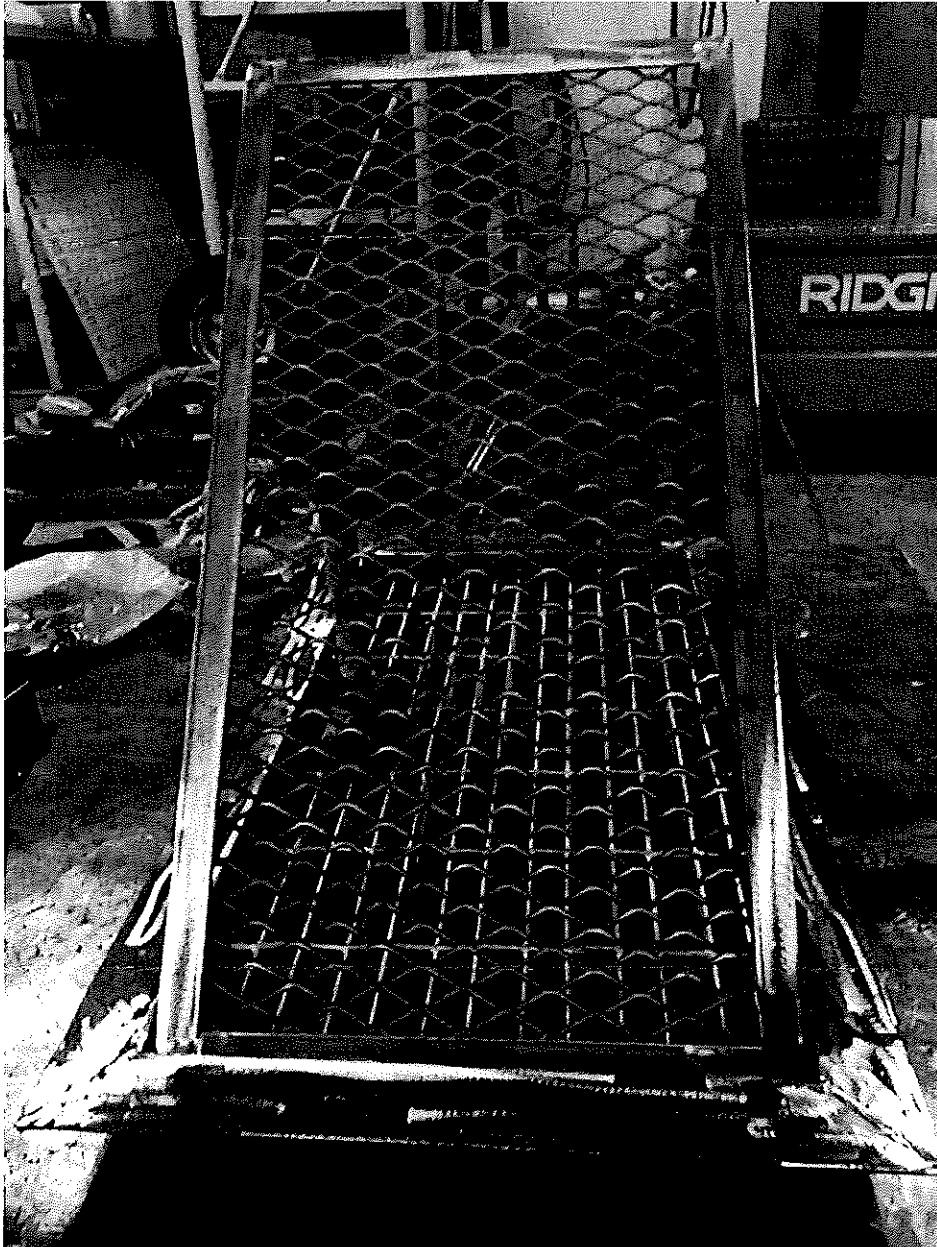
EXPLANATION OF CAUSE OF AND DURATION OF VIOLATION: The person responsible for the original filter exchange and maintenance program left our employment in late December of 2021. The responsibility was never re-assigned.

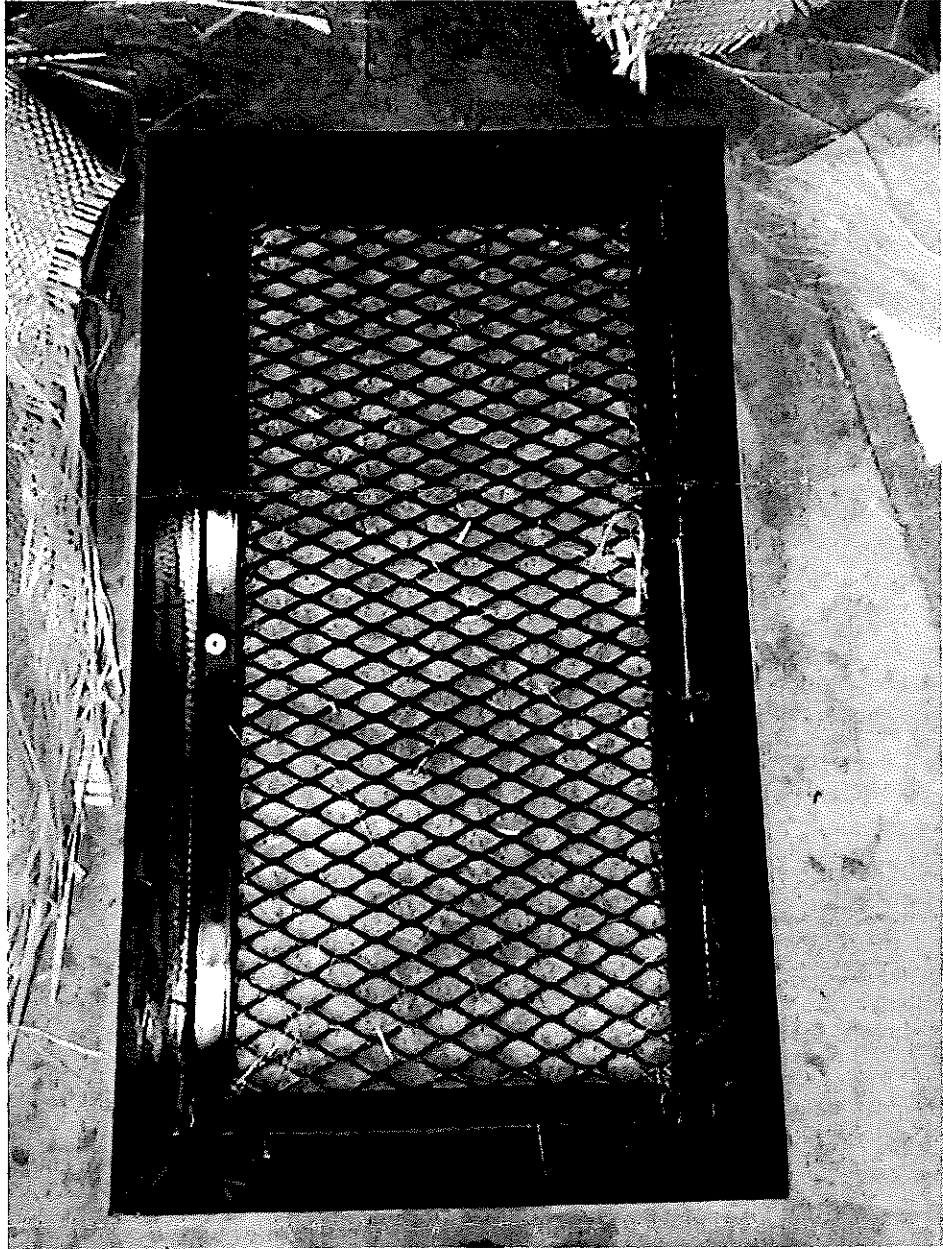
CURRENT VIOLATION STATUS: Corrected as of March 7th 2022.

SUMMARY OF CORRECTIVE ACTION PLAN

1. Tri-Clor has ordered **Air Filter Roll, 300 ft Nominal Width, 30 in Nominal Height, Fiberglass** from Grainger that will be delivered March 3rd.
2. The filter roll will be cut into 240 filters that fit the 30" by 15" metal floor vent filter holders.
3. The filters will be replaced at a minimum every (2) weeks or sooner if needed. The old filters will either be recycled after cleaning or disposed of if they cannot be used again. This task has been assigned to single person who will be held responsible thru oversight for the minimum bi-weekly filter exchange and a log of the filter exchanges will be kept by oversight management.

4. The new filters will be kept in the patterns area of the shop which will allow for easy access to clean filters when the current filters need to be exchanged.
5. The air filter roll will be re-ordered when there are (24) filters remaining (a re-order information sheet with the Grainger item # will be on top of the 24th filter) allowing time for delivery and cutting of 240 more filters before the supply is depleted.
6. Easy and consistent access to clean fitted filters for the well-designed steel floor vents filter holders will prevent any further out of compliance issues in the future.





FACTORY
TJ
LOCATION

FLANDERS PRECISIONAIRE

MODEL: GHP3031

GLASS HAMMOCK PAD 520556

SIZE: 30"X31-1/2" 11-06-2009
(SHIP FRI)

ASSEMBLED IN MEXICO

DEPT A49442T ACE HDW



QTY: 1

DATE CORRECTIVE ACTION PLAN IMPLEMENTED: March 7TH 2022

STEPS TO PREVENT RE-OCCURRENCE:

1. New employee assigned responsibility of filter maintenance on March 7th 2022.
2. Minimum filter exchange timeframe established on March 7th 2022.
3. Log of filter exchanges and maintenance established on March 7th 2022.
4. Stock of clean fitted filters for ease of filter exchanges established week of March 7th 2022.

Please let me know if anything else is required from Tri-Clor to correct this violation.

Regards,

Chad R. Tolles

"Fortes Fortuna Adiuvat"

Office 269.948.9310

Cell 269.838.3257

www.tri-clor.com