



Cadillac Plant
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October 16, 2015



Becky Radulski
Environmental Engineer
MDEQ Air Quality Division
Gaylord Field Office
2100 West M-32
Gaylord, MI 49735-9282

RE: Violation Notice 10/7/2015 for Avon Automotive semi-annual monitoring and deviation report January 1-June 30, 2015 late report submission.

Dear Ms. Radulski,

Avon Automotive submitted the semi-annual monitoring and deviation report, January 1-June 30, 2015 to the Cadillac Field Office via certified mail (7006 0810 0004 3699 7471) on October 13, 2015.

Avon Automotive does maintain an environmental task calendar. This is one method Avon Automotive utilizes to track/monitor regulatory environmental tasks and as a reminder for submittal on required environmental reports.

Additionally, I am currently working on an additional measure which will include utilizing an internal electronic system that would notify the HSE contact here and at least two other Managers when required environmental reports are due.

The additional measure, an electronic system notification and listing additional contacts within Avon Automotive beside the HSE person is the corrective action to ensure required environmental reports are submitted within the regulatory due dates in the event there is a transition of environmental responsibilities.

Sincerely,

Greg Shay
HSE Engineer
Avon Automotive-Cadillac Plant



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