



**Department of Environmental Quality, Waste and Hazardous Materials Division**  
**SCRAP TIRE SITE INSPECTION FORM**

**SITE NAME** \_\_\_\_\_

**REGISTRATION NO.** \_\_\_\_\_

**LOCATION** \_\_\_\_\_

**OWNER/ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**OPERATOR/ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**TYPE OF SITE** \_\_\_COLLECTION \_\_\_PROCESSING FACILITY \_\_\_END USER

**NUMBER OF SCRAP TIRES ON SITE**

CURRENT INVENTORY \_\_\_\_\_

TIRES EXEMPTED UNDER 16903B \_\_\_\_\_

TIRES REMOVED (COMPLIANCE) \_\_\_\_\_

TIRES REMOVED (GRANT) \_\_\_\_\_

**TYPE OF INSPECTION**

\_\_\_COMPLIANCE \_\_\_OTHER

<b>PERSON INTERVIEWED:</b>	<b>INSPECTED BY:</b>	<b>DATE:</b>
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**REGISTRATION AND BONDING (Part 169, Section 16904)**

YES NO

1. Owner of site or shredding operation submits reg. application w/dept.?	16904(1)	SRM	[ ] EX NI N/A
2. Owner annually submits documentation of bonding (unless exempt) of site with reg. application?	16904(1)	SRM	[ ] EX NI N/A
3. Owner submits \$200.00 fee with registration application to department?	16904(3)	SRM	[ ] EX NI N/A

**STORAGE REQUIREMENTS (Part 169, Section 16903)**

4. A person who owns or operates a collection site where < 2,500 scrap tires are accumulated outdoors shall comply with all of the following:			
a) Scrap tires stored in tire storage area identified on site reg. application map?	16903(1)(a)	SSR	[ ] EX NI N/A
b) Only scrap tires accumulated in the tire storage area.	16903(1)(b)	SSR	[ ] EX NI N/A
c) Scrap tires accumulated in piles no > 15 ft in height w/ horizontal dimensions no > 200 x 40 feet, except as provided in subdivision (f).	16903(1)(c)	SSR	[ ] EX NI N/A
d) Scrap tires are > 20 ft from property line or > 60 ft from building/structure, except as provided in subdivision (f).	16903(1)(d)	SSR	[ ] EX NI N/A
e) Minimum separation of 30 ft between scrap tire piles, except as provided in subdivision (f). The open space between scrap tire piles is free of rubbish, equipment, & other materials.	16903(1)(e)	SSR	[ ] EX NI N/A
f) Scrap tire piles accessible to fire fighting equipment. (If this requirement is met, local fire dept. may grant variance to the requirements of (c) (d) and (e) above. The variance is in writing?	16903(1)(f)	SSR	[ ] EX NI N/A
g) Scrap tires, isolated from other stored materials that may create hazardous products if there is a fire, including, but not limited to, lead acid batteries, fuel tanks, solvent barrels, & pesticide containers.	16903(1)(g)	SEM	[ ] EX NI N/A
(h) Scrap tires placed in open spaces between tire piles or used to construct on site roads? (Except scrap tires that are a commodity as defined in 16901(e).	16903(1)(h)	SSR	[ ] EX NI N/A
(i) Owner or operator allows local fire department to inspect site.	16903(1)(i)	SEM	[ ] EX NI N/A
(j) All employees at collection site trained in emergency response operations	16903(1)(j)	SEM	[ ] EX NI N/A
5. A person who owns or operates a collection site where at least 2,500 but < 100,000 scrap tires are accumulated outdoors shall comply with all of the following:			
a) All of the requirements of subsection (1).	16903(2)(a)	SSR	[ ] EX NI N/A
b) Tire storage area completely enclosed w/ fence at least 6 ft tall w/ lockable gates & designed to prevent easy access.	16903(2)(b)	SSR	[ ] EX NI N/A
c) Earthen berm at least 5 feet high enclosing tire storage area except to allow for ingress & egress?	16903(2)(c)	SSR	[ ] EX NI N/A
d) Sufficient drainage so that water does not pool or collect on property.	16903(2)(d)	SSR	[ ] EX NI N/A
e) Approach & on-site roads of all weather construction, maintained, & passable at all times for fire & other emergency equipment (free of debris)	16903(2)(e)	SSR	[ ] EX NI N/A
i) Written determination from local fire department of inaccessibility?	16903(2)(e)	SSR	N/A

YES NO

f) Tire storage areas mowed & kept free of weeds, vegetation, & other growth.	16903(2)(f) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
g) Emergency proc. plan including phone #'s of fire & police depts., reviewed by local fire dept. & posted.	16903(2)(g) SEM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
h) Less than 10,000 yds <sup>3</sup> /acre of tires accumulated.	16903(2)(h) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
6. Collection site containing > 100,000 scrap tires outdoors, operated as a processing site.	16903(3) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
7. Bond amount sufficient for size of scrap tire storage area <b>UNLESS:</b>	16903(4) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
a) Commodity stored in compliance with subsection (1)	16903(5)(a) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
b) 75% or more of commodity removed to market during year certified on form submitted to dept.	16903(5)(b) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
c) Commodity storage area not > 1 acre & indicated on survey by professional engineer.	16903(5)(c) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A

**BONDING EXEMPTION (must answer "yes") to all (Section 16903b)**

8. Owner exempt from bonding if all of the following are met:		
a) Owner of collection site is processor	16903b(1)(a) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
b) 75% or more of scrap tires stored at site each calendar year are recycled or used for resource recovery during that year.	16903b(1)(b) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
c) Collection site has been in compliance with all applicable site requirements for at least 1 year.	16903b(1)(c) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
d) Owner annually certifies compliance with requirements on form approved by department.	16903b(1)(d) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
9. Site requirements or certification requirements returned to compliance w/in 60 days of receipt of notice?	16903b(2) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A

**MOSQUITO BREEDING (Section 16903c)**

10. Owner or operator ensures that tires maintained to limit potential for mosquito breeding by complying with one of the following:		
a) Tires covered by plastic sheets or other impermeable barriers to prevent accumulation of precipitation.	16903c(1) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
b) Tires are chemically treated to eliminate mosquito breeding.	16903c(1) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
c) Tires are baled, shredded, chipped (pieces no > than 4 x 6 in) & stored in piles that allow drainage.	16903c(1) SSR	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A

**END USER EXEMPTION (Section 16904a)**

11. 75% or more of scrap tires stored on site of end user are recycled or used for resource recovery during that calendar year & end user annually certifies compliance on form approved by dept.	16904a(1) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
12. End user complies with requirements of section 16906.	16904a(2) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A

**RECORDS (Section 16906)**

13. Records of all scrap tires received from haulers maintained for 3 years & available for inspection?	16906(2) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
14. Records contain all of the following (required in section 16905(3):		
a) Name, address, phone #, authorized signature & registration # of scrap tire hauler.	16906(2) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
b) Name, address, phone #, & authorized signature of person contracting for removal of tires	16906(2) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
c) The date of removal and the number of scrap tires being transported.	16906(2) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A
15. Owner/operator signed record indicating acceptance of scrap tires & provided copy to hauler & w/in 30 days of delivery, forwarded copy of signed record to generator of scrap tires.	16906(3) SRM	<input type="checkbox"/> EX <input type="checkbox"/> NI <input type="checkbox"/> N/A

**PHOTOGRAPHS TAKEN?**  YES  NO **MOSQUITO SURVEY?**  YES  NO

**CALCULATION METHOD FOR NUMBER OF TIRES:**

**COMMENTS:**

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**MOSQUITO SURVEY  
CHAIN OF CUSTODY FORM**

<b>SITE NAME</b>	<b>SITE REGISTRATION NUMBER</b>																									
<b>LOCATION ADDRESS</b>																										
<b>SAMPLE TAKEN BY:</b>	<b>SAMPLE IDENTIFICATION#:</b>																									
<b>DATE SAMPLE TAKEN:</b>	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;">--</td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;">--</td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;"> </td> <td style="width:15%; border: 1px solid black;">--</td> <td style="width:15%; border: 1px solid black;"> </td> </tr> <tr> <td align="center">MONTH</td> <td align="center">DAY</td> <td align="center">LAST 5</td> <td align="center">REG.#'S</td> <td align="center">SAMPLE#</td> <td colspan="8"></td> </tr> </table>			--			--					--		MONTH	DAY	LAST 5	REG.#'S	SAMPLE#								
		--			--					--																
MONTH	DAY	LAST 5	REG.#'S	SAMPLE#																						

**SAMPLES MUST BE SIGNED FOR WITH EACH TRANSFER OF CUSTODY**

SAMPLE RECEIVED AT: (DEPT.)	BY: (SIGNATURE)	DATE:
SAMPLE RECEIVED AT: (DEPT.)	BY: (SIGNATURE)	DATE:
SAMPLE RECEIVED AT: (DEPT.)	BY: (SIGNATURE)	DATE:
SAMPLE RECEIVED AT: (DEPT.)	BY: (SIGNATURE)	DATE:

<b>DESCRIPTION OF AREA:</b> <u>      </u> SUN <u>      </u> SHADE <u>      </u> BOTH <u>      </u> URBAN <u>      </u> SUBURBAN <u>      </u> RURAL	
<b>SKETCH MAP OF SITE:</b>	<b>DESCRIPTION OF MOSQUITO HABITAT:</b> <b>ACREAGE:</b>
	<b>I.D. INFORMATION (MDCH)</b>
	<b>SIGNATURE:</b> <b>DATE:</b>