

# TIER TWO EMERGENCY AND HAZARDOUS CHEMICAL INVENTORY



Susan Parker

Michigan SARA Title III  
Program

January 2006

# WHAT IS THE TIER TWO REPORT?

- A report required under SARA Title III Section 312 of
- Hazardous substances at a facility that are above the threshold,
- Submitted annually to state and local officials, and
- Made available to the public upon request.

# WHO MUST REPORT?

- The owner or operator of a facility
- If required under OSHA to prepare or have available MSDSs for hazardous substances present at the facility,
- If exemptions do not apply,
- *And IF* the threshold amount or more of a hazardous substance was present at the facility at any time during the past calendar year.

TIER TWO

# OWNER OR OPERATOR

If the owner and operator are different -

- Both are potentially responsible
- Only ONE Tier Two report should be submitted for a facility.

TIER TWO

# OWNER OR OPERATOR

## Example:

An oxygen tank is *owned* by Gary's Gas Co, but *operated* by Wendy's Welding Shop.

- Who should report the oxygen?

TIER TWO

# OWNER OR OPERATOR

WENDY !!

Why?

Does Gary need to do anything?

TIER TWO

# HAZARDOUS SUBSTANCES

- Hazardous Substances = all substances for which OSHA requires an MSDS.
- There is NO LIST of these "OSHA" hazardous substances.

TIER TWO

# HAZARDOUS SUBSTANCES

1. OSHA defines hazardous substance as any substance that is a physical hazard or a health hazard.
2. OSHA requires that MSDSs be maintained for each hazardous substance.

TIER TWO

# HAZARDOUS SUBSTANCES

3. Water can have an MSDS, but it is not required by OSHA.
4. OSHA does not require an MSDS for Hazardous Waste that is subject to RCRA.

Tier Two

# EXEMPTIONS

Some OSHA hazardous substances do not have to be reported on the Tier Two report.

➔ Instructions page 1

“WHAT CHEMICALS ARE EXCLUDED”

Tier Two

# EXEMPTIONS

Tier Two Exemptions do NOT apply to:

- Sections 302 & 303 : Emergency Planning Requirements
- Section 304 : Hazardous Substance Release Notifications

TIER TWO

# THRESHOLD

The amount on site at any given time in storage and in process.

- Threshold for "OSHA" *hazardous substances* = *10,000 pounds.*

Gallons must be converted to pounds.

GALLONS TO POUNDS

# FORMULA FOR CONVERSION

Specific Gravity (Relative Density)  
from MSDS

X

Weight of Water (8.34 lbs per gal)

=

Pounds per gallon of substance

GALLONS TO POUNDS CONVERSION

# TEST YOUR UNDERSTANDING

2000 gallon tank of gasoline

Does it meet the threshold?

From MSDS:

Specific gravity = 0.72 – 0.75

GALLONS TO POUNDS

# CONVERSION ANSWER

Calculate lb/gal of gasoline

Total weight of gasoline in the tank=

GALLONS TO POUNDS

# CONVERSION ANSWER

1. Calculate lb/gal of gasoline  
 $0.75 \times 8.34 \text{ lb/gal wtr} = 6.3 \text{ lb/gal gasoline}$
2. Maximum tank capacity = 90%  
of 2000 gal = 1800 gal gasoline
3. Total weight of gasoline =  
 $6.3 \text{ lb/gal} \times 1800 \text{ gal} = 11,340 \text{ lbs}$

TIER TWO

# THRESHOLD

## RETAIL GAS STATION Thresholds

- gasoline = 75,000 gallons if all stored in compliant USTs
- diesel fuel = 100,000 gallons if all stored in compliant USTs

UST=underground storage tank

TIER TWO

# THRESHOLD

Threshold for Extremely Hazardous Substances (EHS) = the lower of:

- 500 pounds or
- threshold planning quantity (TPQ)

EHSs and TPQs are listed

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

- **EHS** = Extremely Hazardous Substances
- **CAS** = Chemical Abstracts Service number
- **TPO** = Threshold Planning Quantity (in pounds) (emergency planning)

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

Some Solids have 2 TPQs.

Lower TPQ applies if:

- powdered form with particle size of < 100 microns
- solution or molten form

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

- Aggregate all occurrences of an EHS to determine if threshold is met.
- Pure form + component\* of mixtures = total EHS
- \* If  $\geq 1\%$  of mixture, or  $\geq 0.1\%$  if carcinogen

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

## EXAMPLE

Sulfuric Acid

EHS = yes

TPQ = 1000 lbs

Tier Two reporting threshold = 500 lbs

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

## FROM INVENTORY

- 6 fork lifts with large lead-acid batteries
- 55 gal drum pure Sulfuric Acid

Total lbs Sulfuric Acid = ?

GALLONS TO POUNDS

# CONVERSION EXAMPLE

55 gallon drum of pure sulfuric acid

Specific gravity (from MSDS) = 1.84

X

8.34 lb/gal water

=

15.35 lb/gal sulfuric acid

55 gal x 15.35 lb/gal = 844 lbs sulfuric acid

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

## Lead-acid Batteries

### Approximate Calculation

- lead  $\cong$  2/3 weight of battery
- battery acid  $\cong$  1/3 weight of battery
- Sulfuric Acid  $\cong$  1/3 weight of battery acid

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

- 6 Batteries
- Each Battery Weighs 600 pounds
- How many pounds of **Sulfuric Acid** are in the batteries?

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

## SULFURIC ACID IN BATTERIES

Total weight of batteries =  $6 \times 600$  lbs  
= 3600 lbs

Battery Acid  $\cong \frac{1}{3} \times 3600$  lbs  
= 1200 lbs

Sulfuric Acid  $\cong \frac{1}{3} \times 1200$  lbs  
= 400 lbs

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

## TOTAL SULFURIC ACID

400 lbs in the batteries  
+ 844 lbs pure  
1244 lbs

TIER TWO

# EXTREMELY HAZARDOUS SUBSTANCES (EHS)

Required Reporting for  
1244 lbs of Sulfuric Acid?

Tier Two -

- Because  $\geq$  500 lbs

Emergency Planning Notification  
(Section 302)

- Because  $\geq$  TPQ (1000 lbs)

**SARA TITLE III – SECTION 302  
EMERGENCY PLANNING NOTIFICATION**

Facility ID No. (If one has been assigned by the Michigan SARA Title III Program): **1002**

Facility Name: **Willy's Widgets**

Facility Address: **333 S Capitol**

City: **Any Town** Zip Code: **48909**

County: **Ingham**

Facility Emergency Coordinator: **Joe Gofer**

(who will participate in the local emergency planning process as a facility emergency response coordinator)

Emergency Coordinator Telephone: **517-555-1234 x23**

Emergency Coordinator Address (If different from facility address): \_\_\_\_\_

**CHECK ONE:**

I have determined that the above facility **does not** have on site an Extremely Hazardous Substance as defined by SARA Title III above the threshold planning quantity and therefore **is not** subject to Section 302 of the law.

I have determined that the above facility **does** have on site an Extremely Hazardous Substance as defined by SARA Title III, (Chemical Name(s)) **sulfuric acid**, above the threshold planning quantity and therefore **is** subject to Section 302 of the law. In accordance with the law, the owner or operator of this facility shall: (1) inform the Local Emergency Planning Committee (LEPC) of any changes occurring at this facility that might be relevant to emergency planning; and (2) upon request of the LEPC, promptly provide to the LEPC any information necessary for development or implementation of the local emergency plan.

Signature Joe Gofer

Printed Name **Joe Gofer** Title **Environmental Coordinator** Date **8/14/2003**

**Please return to:**  
Michigan SARA Title III Program  
Department of Environmental Quality  
P.O. Box 30457  
Lansing, Michigan 48909-7957  
517-373-8481  
*and*  
Your LEPC

TIER TWO

# THRESHOLD

The threshold for reporting in response to requests is zero

Requests can be made by the SERC, LEPC, Fire Dept with jurisdiction over facility

Tier Two

# RECAP...

- The owner or operator reports
- hazardous substances according to OSHA
- if exemptions do not apply,
- *and IF* the threshold amount is ever on site.

Tier Two

# RECAP...

- OSHA Hazardous Substance threshold = 10,000 pounds
- Extremely Hazardous Substance threshold = 500 pounds or  
TPQ (whichever is lower)
- Retail Gas Stations are special ...
- So are Requests ...

# TEST YOUR UNDERSTANDING

What is the Tier Two reporting threshold for

- Chlorine?
- Nitric acid?
- Oxygen?

Tier Two

# REPORT PROCESS

- Identify OSHA hazardous substances & Extremely Hazardous Substances (EHSs)
- Calculate amounts in pounds
- Compare to thresholds
- Report substances above thresholds

Tier Two

# REPORT DEADLINES

## SECTION 302

- ONE TIME REPORT within 60 days after Threshold Planning Quantity for **Extremely Hazardous Substance** reached
- Submit **Emergency Planning Notification**
- To SERC, LEPC

Tier Two

# REPORT DEADLINES

## SECTION 311

- INITIAL REPORT within 3 months after threshold reached
- Submit **MSDSs** or
- **List** of hazardous substances and associated hazards (preferred)
- To SERC, LEPC, Fire Dept

Tier Two

# REPORT DEADLINES

## SECTION 312

- ANNUAL REPORT by March 1
- Submit Tier Two Emergency and Hazardous Chemical Inventory
- To SERC, LEPC, Fire Dept

Report on PREVIOUS full calendar year.

Tier Two

# REPORT DEADLINES

## REQUESTS

- WITHIN 30 DAYS after request
- Submit MSDS or Tier Two report
- To SERC, LEPC, or Fire Dept making the request

<p><b>Tier Two</b> EMERGENCY AND HAZARDOUS CHEMICAL INVENTORY</p> <p><i>Specific Information by Chemical</i></p>	<p><b>Facility Identification</b></p> <p>Name <u>Willy's Widgets</u>                  Address <u>333 S Capitol</u>                  City <u>Any Town</u> State <u>MI</u> Zip <u>48909</u>                  County <u>Ingham</u>                  SIC Code <u>3795</u> Dun &amp; Brad Number <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>		<p><b>Owner/Operator Name</b></p> <p>Name <u>Widget World</u> Phone <u>(312) 555-1212</u> Ext. _____                  Mailing Address <u>77 W Jackson Blvd</u>                  City <u>Tinseltown</u> State <u>MI</u> Zip <u>60604</u></p>	
	<p>FOR OFFICIAL USE ONLY Date Received: _____ ID: <u>1002</u></p>		<p><b>Emergency Contact</b></p> <p>Name <u>Billy Willy</u> Title <u>Plant Supervisor</u>                  Phone <u>(517) 555-1234 x14</u> 24-hr. Phone <u>(989) 555-2468</u>                  Name <u>Joe Gofer</u> Title <u>Environmental Mgr.</u>                  Phone <u>(517) 555-1234 x23</u> 24-hr. Phone <u>(517) 555-6789</u></p>	

Important: Read all instructions before completing form. Reporting Period: From January 1 to December 31, 2005  Check if information below is identical to the information submitted last year.

Chemical Description	Physical and Health Hazards (check all that apply)	INVENTORY	Container Type Pressure Temperature	Storage Codes and Locations (Non-Confidential) Storage Locations	Optional												
CAS <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>7664</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>939</u> Trade Secret <input type="checkbox"/> Chem. Name <u>Sulfuric acid</u> Check all that apply: <input checked="" type="checkbox"/> Pure <input checked="" type="checkbox"/> Mix <input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input type="checkbox"/> Gas <input checked="" type="checkbox"/> EHS EHS Name <u>Sulfuric acid</u>	<input checked="" type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input checked="" type="checkbox"/> Reactivity <input checked="" type="checkbox"/> Immediate (acute) <input checked="" type="checkbox"/> Delayed (chronic)	<u>03</u> Max. Daily Amount (code) <u>02</u> Avg. Daily Amount (code) <u>365</u> No. of Days On-site (days)	<table border="1"> <tr><td>E</td><td>1</td><td>4</td></tr> <tr><td>R</td><td>1</td><td>4</td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	E	1	4	R	1	4							<u>55 gal drum pure acid-store rm in warehouse</u> <u>Forklift batteries in warehouse + mfg bldg</u>	<input type="checkbox"/>
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R	1	4															
CAS <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>7782</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>447</u> Trade Secret <input type="checkbox"/> Chem. Name <u>oxygen-cryogenic</u> Check all that apply: <input checked="" type="checkbox"/> Pure <input type="checkbox"/> Mix <input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input checked="" type="checkbox"/> Gas <input type="checkbox"/> EHS EHS Name _____	<input checked="" type="checkbox"/> Fire <input checked="" type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactivity <input checked="" type="checkbox"/> Immediate (acute) <input type="checkbox"/> Delayed (chronic)	<u>04</u> Max. Daily Amount (code) <u>04</u> Avg. Daily Amount (code) <u>365</u> No. of Days On-site (days)	<table border="1"> <tr><td>A</td><td>2</td><td>7</td></tr> <tr><td>L</td><td>2</td><td>7</td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	A	2	7	L	2	7							<u>E of mfg bldg</u> <u>NE corner of mfg bldg</u>	<input type="checkbox"/>
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L	2	7															
CAS <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>6474</u> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <u>2887</u> Trade Secret <input type="checkbox"/> Chem. Name <u>Enamel paint (mineral spirits)</u> Check all that apply: <input type="checkbox"/> Pure <input checked="" type="checkbox"/> Mix <input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input type="checkbox"/> Gas <input type="checkbox"/> EHS EHS Name _____	<input checked="" type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactivity <input checked="" type="checkbox"/> Immediate (acute) <input checked="" type="checkbox"/> Delayed (chronic)	<u>04</u> Max. Daily Amount (code) <u>04</u> Avg. Daily Amount (code) <u>160</u> No. of Days On-site (days)	<table border="1"> <tr><td>C</td><td>1</td><td>4</td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	C	1	4										<u>Painting area in mfg bldg</u> <u>(New process added 6-05)</u>	<input type="checkbox"/>
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Certification (read and sign after completing all sections)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one thru 1, and that based on my inquiry of these individuals responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete.

Joe Gofer, Env. Mgr. Name and official title of owner/operator's authorized representative

Joe Gofer Signature

10 Jan. 06 Date signed

**OPTIONAL ATTACHMENTS**

I have attached a site plan

I have attached a list of site coordinate abbreviations

I have attached a description of dikes and other safeguard measures

TIER TWO

# FACILITY LOCATION

Form Approved OMB No. 2050-0072

Revised June 1990

**U.S. ENVIRONMENTAL PROTECTION AGENCY**

<b>Tier Two EMERGENCY AND HAZARDOUS CHEMICAL INVENTORY</b> <i>Specific Information by Chemical</i>	<b>Facility Identification</b>													
	Name	<u>Willy's Widgets</u>												
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	SIC Code	<table border="1"><tr><td>3</td><td>7</td><td>9</td><td>5</td></tr></table>	3	7	9	5	Dun & Brad Number	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						
3	7	9	5											
	<b>FOR OFFICIAL USE ONLY</b>	Date Received:	ID: <u>1002</u>											

TIER TWO

# CONTACT INFORMATION

EMERGENCY CONTACTS MUST BE LOCAL!

**VIT LE**

Page 1 of 1

<b>Owner/Operator Name</b>	
Name <u>Widget World</u>	Phone <u>(312) 555-1212</u> Ext. _____
Mailing Address <u>77 W Jackson Blvd</u>	
City <u>Tinseltown</u>	State <u>MI</u> Zip <u>60604</u>
<b>Emergency Contact</b>	
Name <u>Billy Willy</u>	Title <u>Plant Supervisor</u>
Phone <u>(517) 555-1234 x14</u>	24-hr. Phone <u>(989) 555-2468</u>
Name <u>Joe Gofer</u>	Title <u>Environmental Mgr.</u>
Phone <u>(517) 555-1234 x23</u>	24-hr. Phone <u>(517) 555-6789</u>

Check if information below is identical to the information

TIER TWO

# REPORTING PERIOD

REPORT ON PREVIOUS FULL CALENDAR YEAR.

Phone (517) 333-143

Reporting Period: From January 1 to December 31, **2005**

Physical

SUBMIT REPORT FOR **2005** BY MARCH 1, **2006**.

TIER TWO

# IDENTICAL INFORMATION

- 1024

24-nr. Phone (517) 555-9440

Check if information below is identical to the information submitted last year.

re

Storage Codes and Locations

↑ IGNORE THIS BOX.

THE FORM MUST BE FULLY COMPLETED !



TIER TWO

# STORAGE INFORMATION

NON-CONFIDENTIAL ↓

INVENTORY	Container Type Pressure Temperature	Storage Codes and Locations (Non-Confidential) <i>Storage Locations</i>	Optional																		
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E	1	4																			
R	1	4																			

IGNORE THE "OPTIONAL" BOX ↑

TIER TWO

# CONFIDENTIAL STORAGE

- Confidential Location Information Sheet
- Submit confidential sheet along with the Tier Two that has all information except confidential storage codes and locations

TIER TWO

# CHEMICAL DESCRIPTION

CAS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trade Secret	<input type="checkbox"/>
Chem. Name	oxygen-cryogenic									
Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Pure	Mix	Solid	Liquid	Gas	EHS				
EHS Name										

<input checked="" type="checkbox"/>	Fire
<input checked="" type="checkbox"/>	Sudden Release of Pressure
<input type="checkbox"/>	Reactivity
<input checked="" type="checkbox"/>	Immediate (acute)
<input type="checkbox"/>	Delayed (chronic)

TIER TWO

# STORAGE INFORMATION

<table border="1"><tr><td>0</td><td>4</td></tr></table> Max. Daily Amount (code)	0	4	<table border="1"><tr><td>A</td><td>2</td><td>7</td></tr><tr><td>L</td><td>2</td><td>7</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>	A	2	7	L	2	7													<p>E of mfg bldg</p> <p>NE corner of mfg bldg</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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3	6	5																				

TIER TWO

# NEW CHEMICAL

EXAMPLE: Enamel Paint lines  
added 7/26/05

- Does the chemical exceed threshold?
- The Section 311 INITIAL REPORT (MSDS or Chem list) should have been submitted by 10/24/05.

TIER TWO

# NEW CHEMICAL

New Chemicals = Brown, White, Green, and Light Gray Enamel Paints

Does the community care what COLOR paint you have?

Report chemical groups when appropriate.

TIER TWO

# NEW CHEMICAL

Look at the MSDS for light gray equipment enamel.

Which ingredient

- is in all of the enamel paints?
- poses the greatest potential risk to the community?

**MINERAL SPIRITS**

CAS = 64742-88-7

TIER TWO

# CHEMICAL DESCRIPTION

CAS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trade Secret	<input type="checkbox"/>
Chem. Name	Enamel paint (mineral spirits)									
Check all that apply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
EHS Name	Pure	Mix	Solid	Liquid	Gas	EHS				
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sudden Release of Pressure			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reactivity			
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Immediate (acute)			
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delayed (chronic)			

TIER TWO

# STORAGE INFORMATION

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1	6	0																				

TIER TWO

# SIGNATURE

Certification (read and sign after completing all sections)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one thru 1, and that based on my inquiry of these individuals responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete.

Joe Gofer, Env. Mgr.

Name and official title of owner/operator's authorized representative

Signature

*Joe Gofer*

10 Jan. 06

Date signed

BE SURE TO PRINT AND SIGN YOUR NAME.

TIER TWO

# ATTACHMENTS

## OPTIONAL ATTACHMENTS

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

I have attached a site plan

I have attached a list of site coordinate abbreviations

I have attached a description of dikes and other safeguard measures

TIER TWO

# HOW YOU CAN HELP

- 6000 REPORTS - ALL PROCESSED BY 1 PERSON!
- PLEASE DO NOT SUBMIT MULTIPLE COPIES OF YOUR REPORT!

TIER TWO

# ELECTRONIC REPORTING

CONSIDER MICHIGAN'S TIER  
TWO REPORTING SOFTWARE

TODAY: DISKETTE

FUTURE: WEB-BASED

SOFTWARE AVAILABLE ON THE WEB.

READ SOFTWARE INSTRUCTIONS.

Tier Two

# BAD REPORT

What happens when you submit a report that cannot be entered into the database because of bad or missing data?

TIER TWO

# STATUS CHANGE

PLEASE TELL US  
IF YOU ARE NO LONGER  
SUBJECT TO  
REPORTING & WHY

# TIER TWO REPORT

QUESTIONS?

MICHIGAN SARA TITLE II  
PROGRAM

517-373-8481

[WWW.michigan.gov/deqsara](http://WWW.michigan.gov/deqsara)

[deq-ead-sara@michigan.gov](mailto:deq-ead-sara@michigan.gov)

